Minutes moved to be accepted by Dave Carpenter and second by Jim Cox. Motion approved.

CITAC Minutes 3-6-12

Charter update.

Ed proposed to formalize a term limit for the president to 2 years. He thought the idea of bringing this up now was good as we have a few months before the election to give us time to plan for this to occur. Ed also emphasized the importance of keeping the VPIT relationship strong and encouraging an emphasis on keeping a campus view in perspective.

Mike Brake moved to change how we post minutes.

Idea of substitution. CVMS would like to consider. Discussion ensued as to the pro and con of this allowing this to happen. If approved each college would have the ability to take advantage of this change. Options included the following:
- Identify a primary member and a backup member should the primary not be able to attend.
- Permanent substitution where a college could designate a permanent substitute, the idea being there would be continuity for the membership.
- Third option is no change in policy.
- Also discussed was making allowance for transition for Vet med specifically since there is a change in leadership at this time.

Officers 4b. Discussion concerning the specific wording for providing for term limits for the position of president. Clarification was also added that a former president would be eligible one year later after his last term was completed. Ed would change the wording to reflect this intent.

Ed will Strike "and will be eligible for re-election"

Visit from Scott Daily: Topic Jim Square I for FAS.

Discussion about HR software for Faculty Reporting.
The long term objective is to tie this in with Kim Bender's program.
Currently Randy is looking at the code. Brian Carney is also looking at sick and annual leave, search tool, and also the faculty reporting tool.
Driver for this discussion is that the existing Cold Fusion code is way out of date. Although the code is out of date there are still several colleges that rely on it for annual reporting and accreditation. Square I is who CVMBS originally hired to develop the application and they have been consulted with to determine what the cost might be to bring the code current and make modifications to better meet the needs of the colleges.
Each college is going to need to give feedback on what would need to be changed to make it work to meet their needs. From there a determination can be made on how to move the project forward.

Data Center:
Committee is 1 year old. January ITEC policy is posted on the ACNS webpage. Equipment is coming in. StorageCore is the storage solution and should arrive next week.
The business plan is still in the works. Researching the numbers and justification is nearly finished. Larry has done a great job on pulling data together to support this effort. Ed has met
with Valerie Monahan and Troy Fluharty on Tuesday to set up an account number. The goal is to have this account number before he leaves in a month. Currently the committee is proposing about $550 for a base virtual machine that would cover 80% of the needs based on the Microsoft performance tool run by 4 of the colleges. This would be 1 CPU, 50 GB Ram and $150 plus for additional processor, an additional $40 per GB of ram and mirrored storage at $55 cents per year per GB. These numbers are very close but not final.

Web Time Clock
The university has found an Oracle web application and is called Ed and asked if he wanted it. Ideally long term the university wants a full HR solution, which may require a new HRS. To that end the university is looking at Peoplesoft and others, but that is going to take considerable time to purchase and implement.

The Oracle application is an add-on to CAP. It has been tested by Ag Science and a few other units as well. Workers log into CAP website and then click to sign in. Students are tied to only one account. Off campus workers must log into secure.colostate.edu and then login into CAP.

Purchasing
Mark Ritschard mentioned that Farrah went out to each college and talked about each unit purchases for the past year and asked how purchasing could help them in the future which was a pleasant surprise and experience.
Key issue is that software purchases are slow. Much of the issues centers on getting signatures for the software licenses.
Hardware and software demos have been a challenge to get approved on as well.
Suggestion is to have purchasing attend our next meeting and we may want Donna Aurend to be present as well since she handles contracts.

Kiosk update: UTFAB has approved Kiosk initiative. Clark and LSC will be first and then rollover building by building.

Cell Coverage for Campus Buildings: Scott Baily mentioned College of Engineering is looking at a "in building" cellular antenna system or "Distributed Antenna System" aka DAS. Initial concern is Rockwell West and Engineering 2. Other buildings/colleges are also interested from the discussion. Scott mentioned they are looking at a solution that would serve all of campus but this technology is a challenge to deploy in many ways.

Discussion on Cellphone RFP: Nothing official yet but the idea of vouchers has arisen again and there was discussion in the Council of Deans. More research may need to be done before moving forward.

Meeting adjourned.